## Tips for a Successful RA Application

We're excited that you're interested in applying to be a Resident Assistant with the Office for Residential Education! To set you up for success, we've outlined some tips to help you navigate the application process.

## <u>Understanding The Application Questions</u>

- Read each question thoroughly and make sure you understand what it is asking.
- Consider each question's intent. Remember, we want to understand who you are and learn about your experiences.
- Brainstorm different ways you can answer the questions.

## Answering the Application Questions

- Use a word processing app (such as Microsoft Word) to plan your responses and to avoid exceeding the provided word limit.
- Check for accurate spelling and grammar so staff can understand your answers.
- Be succinct. Focus on the purpose of each question and avoid excess detail.
- Use specific examples. Some questions will ask about your experiences, so be detailed, but avoid tangents.
- Be authentic. Your responses should reflect your voice and personality.
- Re-read. Go back and review each question and answer. Make sure you covered each part of the question and that your responses are clear.

The RA Application Process is an educational and developmental opportunity for everyone. Enjoy the process and remember why and how you would like to make an impact. Best of luck!

